**MINUTES - CCL BOD Meeting**

**VB Rescue Squad, Station 14 Conference Room**

**740 Virginia Beach Boulevard Virginia Beach, VA 23451**

6:30 PM Monday, 1/6/2020

1. Call to order / Roll Call – Quorum established.

Present: Mike Kelly, Connie Agresti, Jim Skarbek, Milt Martin, John Mannarino, Amanda Robinson, Amber Torgerson, Katie Ripberger, Cheryl Garvey, Kathy Donahoe, Bill Garvey, Patricia Zuraw

Not Present: Larry Kurtz (proxy to Connie), Bob Lougen, Jen Alex

1. Approval of Prior Minutes: unanimous
2. Security/CAC/VBCCO (Connie Agresti):
	1. Survey done about the neighborhood sign indicating video monitoring. 80% of people are in favor of a sign. 20% are not. The discussion with neighbors unraveled when the details of the location of the sign was brought up. The sign cannot be on City property (i.e. the front entrance).
		* Cheryl Garvey said she will change the meeting board sign in their yard to indicate the neighborhood is under surveillance when she is not announcing something else.
		* M Kelly suggests speaking to the Whaleys about a sign and fake cameras on edge of their property.
	2. Street lights – Additional street light placement requires technical calculation involving meters between lights and lumens produced.
	3. Safety - People don’t wear reflective surfaces/clothing when walking their dogs in the evening/biking at night. Recommendation for population at large is to wear proper clothing when out at night to allow for cars to see the pedestrians.
	4. Complaints of animal waste/scat on lawns. It is possible there are wild animals as the culprits. It is also possible that the dog walkers cannot see their dogs’ waste well enough to pick it up, so he advises to bring a flashlight along when dog walking in the dark.
	5. The City continues to conduct speed control/calming on Croatan road
	6. E-cycling event coming up January 25 at the end of the month at the aquarium
	7. Scam going on - person asking to leave house unlocked for “water meter” to be read. Do not let strangers into your homes. Water meters are outside
	8. 164 registered civic associations in our area. 64 are members of VBCCO, ours is one of them. The president is invited to attend non-public City board meetings. At the last meeting, the acting City Manager, Tom Leahy, left Connie with the impression that he did not feel that Croatan should share in the beach restorations efforts of the rest of the beaches. This concern was brought up to Mark Johnson, the Director of Public Works. He stated that the acting City Manager misspoke.
3. Beach Nourishment (John Mannarino):
	1. Met with Mark Johnson (Director of Public Works), Dan Adams (Coastal Program Manager), Jim White (Coastal Program Manager) and Mike Kelly. According to the engineers the solicitation for the dredging and beach restoration will be issued in mid-February with an anticipated start date in May. The goal is a one-time nourishment of the beach, extending its width by 50 feet, repairing and reinforcing the dunes, as necessary, and beach grass planting to include sand fencing and signage. The City has the necessary funds set aside. The USACE is waiting for their federal funds to accomplish this project. If the federal funds do not come through, the City has stated that they will provide funding for USACE to do the work.
	2. The City continues do conduct analysis to examine the seasonal sand shift and wave action, as well as determining how far out the sand from the beach gets carried into the water. Surveys will continue every 6 months. This past year showed overall improvement because of less severe storms.
	3. Dune grass plantings and sand fencing will be done in conjunction with sand nourishment.
4. Welcome Wagon (Cheryl Garvey):
	1. Bought new shirts and hats and made new welcome baskets; awaiting new neighbor information. Milt said there is a new couple a few houses down from him, Greg and Danielle on South Atlantic.
5. Membership (Bill Garvey):
	1. Bill wasn’t sure if Bob Lougen is planning on taking over the membership drive and directory.
	2. After much discussion: Billy G will draft a membership flier with an incentive of a raffle drawing for $100 cash for people that get their membership dues submitted on or by 4/1/2020. Motion to accept proposal made by Bill G, seconded by Amanda R and motion passed.
6. Directory (Katie, Patricia):
	1. Katie and Patricia drafted a letter asking how people would prefer their directory, electronically or hard copy.
	2. Discussion about wording/including that it is not the CCL’s intention to have the directory made public. Jim suggests that CCL focus on the electronic database since it will be a challenge to get non-member information and we do not yet know the pitfalls of the software. Once users/neighbors get used to the digital format we can better ascertain if we need a hard copy as well.
	3. Discussion tabled until letter is sent out to neighbors and further discussion with Bob Lougen regarding website directory.
	4. Motion to fund printing for solicitation of membership and directory by Amber, seconded by Connie. Motion passed.
7. Logo Wear (Katie Ripberger):

* 1. Only a few items in inventory left which will be held until Spring Fling. Additional items will be purchased prior to the Spring Fling.
	2. Mike Kelly volunteered Jane Kelly to help.
	3. Jen Alex was texted during meeting and agreed to help as well.
1. Landscaping: (Cheryl Garvey): Nothing significant to report.
2. Children’s Programs (Amanda Robinson): Santa photos went well this year. Biggest turnout.
3. Social (Amanda Robinson/Katie Ripberger):
	1. Three recruitment/happy hour events planned for 2020.
	2. Stargazing in Croatan with BBAA.
	3. Artisans in the Garden - Jen Alex will submit for separate budget this year.
4. Treasurer’s Report (Jim Skarbek):
	1. Motion to accept report by Cheryl, seconded by Amber, motion carried.
	2. New Budget for 2020 reviewed. Amendments made as follows: Add advertisement line item to income and increase logowear income by $500; Increase logowear expenses by $500, add new signage board as a capital expense under Constant Contact Survey and Marketing and increase those expenses to $800. Additionally, added $500 budget for Croatan Artisans event.
	3. The budget is for $23,500. It is balanced and neutral at this time.
	4. Bill G made motion to accept the 2020 budget, seconded by Amber, budget passed.
5. Old or Unfinished Business: None.
6. New Business: None.

Request Committee Chairs submit reports electronically to Marian Kitchen ASAP by Friday.

1. Meeting adjourned at 8:40 PM.

**Next meeting is scheduled for Monday, February 3, 2020 at 6:30 PM**

Location: VB Rescue Squad, Station 14 Conference Room

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**ALL RESIDENTS ARE INVITED TO ATTEND**