

MINUTES - CCL BOD Meeting

Zoom virtual meeting due to COVID-19 pandemic precautions

6:30 PM Monday, April 6, 2020

1. Call to order / Roll Call: Quorum established.

Present: Mike Kelly, Connie Agresti, Bob Lougen, Amanda Robinson, Pat Zuraw, Jen Alex, Milt Martin, Larry Kurtz, Bill Garvey, Cheryl Garvey, Amber Torgerson, Katie Ripberger, Kathy Donahoe, and James Skarbek

Absent: John Mannarino

2. Approval of Prior Meeting Minutes: Unanimous

3. Security/CAC/VBOCC (Connie Agresti):

- a. Draft to VA Gas Company requesting that all employees wear easily identifiable and alert homeowners when they are going onto property. Mike K wants letter to go to company president directly, and suggests letter be sent to Dominion energy as well. Motion for letter to both companies made by Connie, seconded by Amber, and carried unanimously
- b. Don Noha's hours have been put on hold for this month. Discussion about whether to have additional patrols now or in the future with the COVID-19 expected economic downturn and possible increase in "mischief" or theft. No decision made at this time, will revisit topic at future meetings.

4. Treasurer's Report (Jim Skarbeck):

- a. Review of accounts
- b. Canceling all social events for near future.
- c. If all social events for the year are canceled, \$5000 would be saved, however membership is down, as are security funds.
- d. Cheryl made motion to accept treasurer's report, Bill G seconded it, motion carried.

5. Spring Fling (Mike Kelly):

- a. Plan to suspend event due to shelter in place order in effect until 6/10, after scheduled date.
- b. Look to host event in September
- c. Note to community will be distributed within the next 2 days.
- d. Bill and Mike will reach out to vendors

6. Membership (Bill G): Drive on hold

7. Beach Nourishment/Restoration (John Mannarino):

- a. Dredging solicitation "on track" for summer 2020

8. Welcome Wagon (Cheryl Garvey):

- a. On hold. Kathy D recommends putting welcome letter in new neighbor's mailboxes until it is safe to deliver baskets again.

9. Logo Wear (Katie Ripberger):

- a. On hold, Katie also suggests that we consider sidelining the budget to security, if necessary

10. Website (Bob Lougen):

- a. Processing online memberships and working on virtual directory
- b. Constant contact update about trash and recycling pick up delayed to Wednesday this week
- c. Website and FB link to VA.gov for all recent COVID-19 information

11. Landscaping (Cheryl Garvey):

- a. Company has new guy in charge. Cheryl has new guy in charge Cheryl is on top of him.
- b. Rocks and shrubbery have been stolen from the front entrance. Jen Alex will donate rocks to replace those stolen.

12. Social (Amanda Robinson / Katie Ripberger): On hold until COVID-19 restrictions lifted

13. Children's Programs (Amanda Robinson): Same as above

14. Directory (Bob Lougen): Continuing to work with Patricia Zuraw and Katie Ripberger

15. Old Business:

- a. Bill G wondered about membership incentive that ended April 1, with spring fling raffle. CCL Board agrees to have raffle for those that paid for membership at the spring fling substitute event

16. New Business:

- a. Military Commissary have mandated that all patrons wear masks to conduct business.
- b. What is CCL role during this COVID-19 pandemic?
 - Rent a shredder truck? Patricia states that the shredder company she had hired for her business cancelled.
 - Sewing masks? Katie R is making them
 - Reaching out to people (members and non-members) via phone or mail. Letter placed in all neighborhood mailboxes.
- c. For Easter, if people have chalk, we are drawing Easter things on the street and driveways to brighten people's days

Meeting adjourned at 7:40 PM

Next Meeting: May 4, 2020 at 6:30 PM scheduled on Zoom.