

**MINUTES** - CCL Meeting – 6:30 PM Monday, January 3<sup>rd</sup>, 2022  
Via Zoom

**Present:** Mike Kelly, Bob Lougen, Jim Skarbek, Bill Garvey, Connie Agresti, Jen Alex, Frank Borum, Kathy Donahoe, Mike Fantozzi, Cheryl Garvey, Sharon Heath, Katie Ripberger, Amber Torgerson, and Bill Wren.

**Absent:** Amanda Robinson

Katie Ripberger is taking notes for Amanda.

1. 6:32 PM: Call to order / Roll Call / Quorum Determination
2. December meeting minutes approved.
  - Newsletter articles must be to Kathy Donahoe by COB, Friday, January 7th.
  - She will be putting photos and bios of all the CCL board members into the newsletters and requested that members submit four or five bullets about themselves. She plans to publish two board member's bios per month throughout the coming year.
3. Departure of Officer Don Noha: He was presented with \$500 and a memento from the Civic League on December 29th.
4. Officer Katherine "Katie" Tassa: At the recommendation of Don Noha, Officer Tassa will be his replacement. Her resume includes prior work supporting Officer Noha in Croatan, work at the 2<sup>nd</sup> Precinct, and traffic calming experience. She spoke briefly at the meeting, expressed excitement about working with us, will be working varying, sporadic hours, and asked what issues concern us most, such as speeding on Croatan Road.
5. Old or Unfinished Business (Amanda Robinson)
  - a. Croatan Pedestrian Bridge Rebuild: The City Council approved the encroachment request on December 14<sup>th</sup>. Mike Kelly, President, is reaching out to Croatan residents who can help build the new bridge. The goal is to complete by end of February 2022.
  - b. CVB guidelines for property responsibility – No update.
  - c. Spring Fling Date – 11 June
6. Treasurer's Report (Jim Skarbeck)
  - Jim Skarbek reviewed the CCL 2021 balance sheet.
  - Memberships and donations were strong in 2021. We ended 2021 with \$49,085.33 (as compared to 2020 with \$49,165.65. Security donations which went up \$1,500.00.

- We have some receipts outstanding which won't post until 2022.
- A review of the expenditures of the two 2021 social events held at the New Realm averaged \$3,000.00 and the children socials \$1,250.00. This led to a lengthy discussion about the budget for 2022. How many social events should we have in addition to Spring Fling?
- Cheryl Garvey proposed that we reconsider having a fall ball at the Dam Neck base stating that the food was good, no cleanup, reasonably priced, etc. One board member stated that it was poorly attended in the past. Mike stated that security has increased and instead of just a list of attendees, a list of attendees with driver's licenses numbers must be submitted. These will be compared to identification at the entrance gate. All occupants are required to show their ID. Frank Borum inquired as to whether a Covid vaccine card would also be required?
- Katie spoke of the possibility of holding an event at the Stravitz Gallery which would require hiring a caterer, a bartender, providing our own alcohol, and an ABC permit. She also proposed that Anderson's Garden Center be considered a possible site for one of the 2022 social events. Katie is awaiting info on their menu and pricing. A vote to allocate \$4,000.00 to off- site social events was passed.

## 7. Security/CAC/VBOCC (Connie Agresti)

### a. Parking in Croatan

- Connie Agresti spoke of a December meeting with Mike Kelly and Public Works/Traffic Engineering concerning a recent resident request for a temporary parking permit for a special event. The current procedure established in 2017 is not working. City staff must develop a new parking waiver request policy. They proposed that the CCL take it over. We explained that this isn't appropriate. Other ideas discussed included requests made by Resident-Owners only and a 24-hour time limit.
- In addition, the staff is looking at validation and some modification of "red" and "yellow" zone parking. This may create a few more parking spaces in Croatan.
- Sometime in the near future, the staff will provide a draft proposal for modification of zones and waiver requests.
- A committee was established to review the city proposal and make recommendations. Connie Agresti, Mike Fantozzi, Sharon Heath, and Jim Skarbek volunteered. They will report at the next Board meeting.

### b. Croatan Road Speeding

- At the same meeting, speeding on Croatan Road was discussed. The city staff stated that the Croatan Road Traffic Calming Program is eligible to move to Phase 4. This is based on data that shows that more than 15% of vehicles are exceeding 33 mph. Phase 4 involves the installation of physical devices. These could include speed tables, chicanes, or mini roundabouts.
- A move to Phase 4 requires that, "...75% of the directly affected property owners sign a petition in support of physical devices..." Only owners whose property is adjacent to Croatan Road can make the request.
- A Croatan Road Speeding committee was set up to review the data, the need, and the implications of physical devices. The members are all Croatan Road property owners and

include Frank Borum, Katie Ripberger, and Cheryl Garvey. They will report at the next Board meeting.

c. S-Curve at the Croatan Entrance

- Some residents have expressed concern that vehicles are crossing the centerline in the s-curve turns putting oncoming drivers at risk. Some residents may remember when “breakaway stanchions” were installed. They did not last long. A recommendation was made to consider ceramic road reflectors (bot dots.) These reflective discs are approximately 3/4 inches in height. And would advise a driver that they are crossing the centerline noise and slight tire vibration. Installation requires approval of the property owners living adjacent to the area. The city staff is looking at feasibility and will come back to us with a recommendation.

8. Membership (Lougen and Kelly) - Bob Lougen reported one new CCL membership and said that he will be starting a new January -December 2022 CCL membership list.

9. Welcome Wagon (Cheryl Garvey) - NSTR

10. Website (Bob Lougen) - Nothing new to report re our CCL website. Bob plans to update our directory this month, something he does on a quarterly basis.

11. Landscaping (Cheryl Garvey) - Cheryl reported that fellow we are using is doing a good job.

12. Beach Nourishment/Restoration (Mike Kelly)

- According to City staff, dredging and sand replenishment is to commence mid-January. No confirmation on that date yet. Mike Kelly continues to press for more specifics.
- Councilman Tower is in receipt of a letter written by Mike that he will send to the City Manager asking about the plan for Croatan Beach maintenance after the \$1.5 M replenishment is completed.

13. Social and Children’s Programs (Amanda Robinson / Katie Ripberger)

- Sharon Heath, new resident, and board member, volunteered to assist Amber and Amanda with children’s social activities, citing that it appears that there is too much emphasis on adult socials and alcohol, and not enough on children socials. She wants to help with events for the neighborhood children.
- Mike explained that no one under 21 is allowed at adult socials.
- Cheryl reinforced the good work that Amanda has been doing with children socials and how many more we have now than in the past. Covid has had a role in limiting them since only recently have children been allowed to be vaccinated. Amber welcomed her input and assistance.

14. Logo Wear (Katie Ripberger)

- Katie reiterated that our current logo wear supplier will not allow individual orders but will accept bulk orders of 24 pieces or more.
- A question was asked if logo wear could be posted on the website. Katie will look at feasibility given the 24-item minimum order requirement. She will work with Bob Lougen and Jim Skarbek.
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15. New Business: None.

Mike thanked and praised the Board for all of their efforts in 2021. Without them, nothing would happen in Croatan.

Meeting adjourn at 8:13 PM.

Next meeting: Monday, February 7th, 2022 at 6:30 PM.  
Via Zoom