

Croatan Civic League — October Board Meeting Minutes

Meeting and Attendance Confirmation

Mike Kelly called the meeting to order and confirmed quorum. The meeting began at 6:34 PM on Monday, October 6, 2025, via Zoom.

In attendance:

- Present: Mike Kelly, Bob Lougen, Pat Costigan (joined; audio issues), Jim Ferrera, Cheryl Garvey, Connie Agresti, Amber Torgerson
- Absent/Excused: Katie Ripberger (family bereavement), Eileen Wren (post-surgery)
- Guests/Other Mentions: —

1. Treasurer's Report — Pat Costigan (read by Mike)

- **Balances (per Pat's notes): Checking \$10,933.30; Savings \$29,802.15 (of which \$11,166.45 is obligated to the Security Fund).**
- Activity: 2 invoices pending; ACH item recorded as -\$560 (clarification requested).
- Membership adds: 2 additional members since last month.
- Forthcoming expenses: Annual Meeting (10/26, Warriors). 2024 spend was \$2,580.60; similar expected this year. Holiday/December social to follow.
- Forecast: ≤ \$6,000 expenses through year-end; Children's Programs \$198 remaining; Recruiting + Social combined ≈ \$9,200 available.
- **Security Fund discrepancy: Connie flagged mismatched figures across sheets/tabs versus Pat's brief. Bob will investigate and reconcile by next meeting.**

2. Membership — Jim Ferrera / Bob Lougen

- Count noted ≈ 474 people; 2 recent paper sign-ups (copies requested for records).
- Open-enrollment (Oct 15–Dec 31) for 2026 dues to be announced via email, Facebook, Nextdoor.
- Consensus: message will target non-members (new homeowners + lapsed) about joining now for remainder of 2025 plus 2026; current members excluded from the campaign.
- Operational: Bob can exclude current members in Constant Contact; early payments by current members acceptable but not targeted.

3. Website Update — Bob Lougen

- Annual Meeting page and proxy form posted; 13–14 RSVPs to date; additional pushes planned (including proxies).
- Yard sign wording: "Annual Meeting / Reception" approved.
- Add City E-Bike Rider Guide PDF (Connie to resend).

4. Security / CAC — Connie Agresti

- October Fire Safety Month: change alarm batteries; reminder to purchase UL-listed smoke detectors.
- Halloween: trick-or-treat 6:30–8:00 PM; off-duty officer requested; slow driving; pet leash/cleanup reminders; wet leaf cautions.
- Early/Absentee voting: early voting underway; absentee receive-by rules noted; apply-by cutoff still being confirmed.
- Croatan lot parking: city reportedly charging all vehicles at/after 10:00 AM and possibly ended the \$3 resident rate; Connie engaging PW (L.J. Hansen) and Vice Mayor Wilson to revisit policy; explore advocacy partners.
- Senior free parking: two resort lots reportedly free for 65+ (4th Street lot identification pending; other at Sandbridge).
- Visibility & pruning: trim vegetation, ensure signs are unobstructed; 311 can assist.

5. VBCCO — Jim Ferrera

- Next VBCCO: Wed Oct 15; VBCCO University begins Oct 16; council member involvement expected.

6. Welcome Wagon — Cheryl Garvey

- Deliveries made; 600 S. Atlantic and 628 welcomed (enthusiastic new neighbors; potential future board interest).
- Several properties are STRs or under construction; callbacks pending.

7. Landscaping — Cheryl Garvey

- Seasonal color: red-white-blue pansies planted; mulch to follow.
- Contractor beginning pruning/cleanup rounds; site checks to confirm acceptable heights.
- City limb removal: no update; risk remains from low branches along Croatan Rd (follow-up planned).

8. Beach & Weir Update — Mike Kelly

- Turtles: good survival reported.
- Beach project: contractor quiet; tentative restart ~ Nov 19 (awaiting confirmation).
- Weir update & Town Hall: town hall timing will follow city confirmation on Weir update date.

9. Social & Events — Amanda Robinson / Katie Ripberger / Mike Kelly

- Nov Board Meeting: Mon, Nov 3 to be via Zoom (proximity to Annual Meeting).
- Annual Meeting quorum: bylaws require 20% of members; proxies needed (~95).
- Board elections/continuity: Eileen will not seek re-election; slate to be posted by Bob; recruitment of new members ongoing.

- Holiday Lights: Connie Mackenzie to chair; details next month.
- Oktoberfest-style menu requested for Annual Meeting (pending venue confirmation).
- Community Infrastructure / Utilities (Discussion)
- T-Mobile fiber/5G install: resident impacts being tracked; engage Vice Mayor Wilson; specialty driveway counts; contractor may core/drill where needed; emphasize advance notice; residents should flag sprinklers/lines.
- Flock cameras: city license-plate capture used by police; public access unclear.
- Beach access at 600 S. Atlantic (Twilight Lane): consult counsel re: historic access and hazards; any dune steps/wall removal requires City encroachment approval; owners appear collaborative.
- Calendar / Key Dates
- Oct (TBD, Aquarium): Town Hall — Beach Update / Weir Presentation (pending city confirmation)
- Sun Oct 26 (5–8 PM, Warriors Tap House): CCL Annual Meeting / Reception (new board members; proxies encouraged)
- Sat Nov 1 (Time/Loc TBD): Halloween Party
- Mon Nov 3 (6:30 PM, Zoom): BOD Meeting (Board elections)
- Sun Nov 30 (2–4 PM, North end Croatan Beach): Pictures with Santa
- Mon Dec 1 (6:30 PM, Loc TBD): BOD Meeting
- Sun Dec 7 (Times TBD, Chicho's): Holiday Social
- Dec (TBD): Walk the Lights
- Mon Jan 5, 2026 (6:30 PM, Loc TBD): BOD Meeting
- Action Items
- Treasurer reconciliation (Security Fund & ACH item): Bob with Pat; report next meeting.
- Open-enrollment comms (2026 dues): Bob draft to non-members; Jim assist; Cheryl sanity-check signage constraints.
- Website: Bob to post E-Bike Rider Guide; continue Annual Meeting RSVP/proxy pushes.
- Parking rule changes: Connie to continue escalation with PW and Vice Mayor Wilson; explore advocacy partners.
- T-Mobile install impacts: Bob/Jim to gather driveway/sprinkler data and coordinate with city/contractor; residents encouraged to mark irrigation.
- Beach access (600 S. Atlantic): Mike to consult attorney re: easement and safety remediation; Cheryl to keep owners informed of permitting needs.
- Landscaping follow-ups: Cheryl to confirm pruning standards; ping city again on hazardous branches.
- Annual Meeting slate: Mike to send director slate to Bob for posting; all to recruit candidates; proxies to be collected to reach quorum.

Meeting adjourned at 9:23 PM.

Next BOD Meeting: Monday, November 3, 2025 at 6:30 PM (Zoom).