

# CCL Board of Directors Meeting Minutes

**Date:** Monday, February 2, 2026

**Time:** 6:30 PM

**Location:** Virtual

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## 1. Call to Order

The meeting was called to order at 6:30 PM by **Mike Kelly**.

### Attendance

Present: Mike Kelly, Bob Lougen, Frank Borum, Pat Costigan, Katie Ripberger, Mike Fantozzi, Connie Agresti, Martha Kelly, Amanda Robinson, Patricia Zuraw

## 2. Welcome

Mike Kelly welcomed **Patricia Zuraw** to the Board.

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## 3. Treasurer s Report

**Presenter:** Pat Costigan (with support from Bob)

- A new high-level financial spreadsheet was reviewed to provide a clearer snapshot of CCL finances, including account balances, revenues, expenses, security funds, and membership totals.
- **Account balances (excluding Dominion donation):**
  - o Savings ~\$25803
  - o Checking ~\$5788

### 2026 Budget Discussion

- Draft 2026 budget was reviewed using prior-year numbers as a baseline.
- Estimated **membership revenue:** Approximately \$17,500 based on projected memberships, plus additional Spring Fling-related revenue.

- **Social events and children’s programs:** 2025 spending was below budget due to careful cost control; Board agreed prior-year budgets were reasonable but should not automatically be reduced.
- **Logo wear:** The Board agreed to eliminate the \$500 logo wear budget line item and continue using an online, on-demand ordering model.
- **Spring Fling costs:** Estimated to be higher than prior years; Dominion funds will offset these costs.

**Consensus:** The draft budget framework is sound and will be refined as final Spring Fling costs are determined.

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## 4. Security Report

**Presenter:** Connie Agresti

- Winter safety concerns reviewed, including black ice awareness and winter driving reminders.
  - Patrol activity report for January:
    - 12 hours of patrol completed
    - 16 traffic stops
    - 26 summonses issued
    - 1 arrest for an outstanding warrant
  - Contractor vehicle parking, particularly on South Atlantic, remains an issue; officers have requested relocation of improperly parked vehicles.
  - Identity theft incidents were noted during January.
  - **Citizens Advisory Committee (CAC):** Scheduled for Wednesday, February 11, 2026.
    - Anticipated discussion topics include upcoming parking changes affecting the oceanfront and Croatan.
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## 5. Schedule / Events – Spring Fling 2026

**Date**

- Proposed dates discussed: May 30, June 6, or June 13.

- **Action:** Mike Kelly will circulate an email requesting Board feedback; absent objections, May 30 will be finalized.

## Event Scope

- Spring Fling will be open to the entire neighborhood (adults only).
- Children's programs will continue to be neighborhood-wide.

## Menu & Costs

- No final menu decision was made.
- Options under consideration:
  - Burgers, hot dogs, chicken, veggie options
  - Potential inclusion of shrimp and/or barbecue
  - Oysters likely to be eliminated due to cost and seasonal considerations
- **Action:** Additional vendor pricing will be obtained before finalizing menu and attendee pricing.

## Pricing

- Entry fees discussed as a headcount management tool rather than cost recovery.
  - Final pricing to be determined after menu and cost decisions.
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## 6. Old Business

No additional old business was raised beyond agenda items.

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## 7. New Business

### Pathway on Aqua Lane

- The pathway proposal remains under consideration.
- **Action:** Follow-up with Public Works will continue; acknowledged as a longer-term process.

## Streetlights Out

**Presenter:** Frank - Approximately 19 non-functioning streetlights identified. - Utility company requires specific information (nearest address and intersection). - **Action:** Frank will complete required documentation and submit reports this week.

## Flags / 250th Anniversary Discussion

- Proposal to install temporary 3'x5' American flags on light poles around July 4th.
  - Discussion focused on compliance, permissions, lighting requirements, durability, and installation logistics.
  - **Action:** Further due diligence required regarding permissions and regulations before proceeding.
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## 8. Board / Committee Comments

- Amanda noted an upcoming City Council agenda item regarding the potential sale of VB National Golf Course and First Tee property to a developer and encouraged awareness and attendance.
  - No additional committee reports.
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## 9. Recap of Actions to Be Taken

- Circulate email vote on Spring Fling date (Mike Kelly)
  - Obtain vendor pricing and refine Spring Fling menu and costs
  - Submit detailed streetlight outage reports (Frank)
  - Continue investigation into Aqua Lane pathway feasibility
  - Perform due diligence on temporary flag installation
  - Draft and distribute neighborhood-wide communication regarding the \$50,000 Dominion donation (Mike Kelly & Bob)
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## 10. Adjournment

The meeting was adjourned by Mike Kelly.

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**Next Meeting:** Monday, March 2, 2026 at 6:30 PM

**Location:** 604 Fort Raleigh Dr.